

Minutes
Douglas-Cherokee Economic Authority, Inc.
Board of Directors
November 14, 2024

Members Present

Michael Collins	Wayne Helton
Nancy Farris	Bettye Carver
Rene Tabor	Roxanne Bowen
Misty Cameron	Jim Clawson
Sharon Davis	Clay Blazer

Members Not Present

Donna Shelton	Michelle Love
Michelle Hite	Maggie McNally
Lori Millsaps	Kathy Holt
Jerri Bishop	Gloria Walker
Kim Briscoe	Joan Stokely
Lee Anne Strickland	

Employees Present

Megan Barnard	Kelly Reed
Haley Moore	Amanda White
Curt Amos	David Sigler

Guests Present

Janice Collins	Chris Cutshaw
Tracy Jett	Candiace Winstead

Douglas-Cherokee Economic Authority held our Board of Directors' Meeting on November 14, 2024 at the main office, located at 534 E. 1st North St., Morristown.

Rene Tabor, Board Chair called the meeting to order and verified a quorum present.

Ms. Tabor asked for approval of the minutes from the September 12, 2024 meeting. Mr. Collins made the motion for approval and Ms. Bowen seconded the motion. The motion carried.

Mr. Sigler presented the Financial Reports. The board received the financial reports prior to the meeting. Ms. Tabor asked for approval of the financial report. Mr. Helton made the motion for approval and Mr. Collins seconded the motion. The motion carried.

Ms. Barnard reported on agency business.

- OHS Monitoring Report
- Old Saybrook loan payoff/Subsequent Sale
- Auditors will be at the Agency the week of December 9th
- TEFAP Commodities contract ended 9/30/24

Ms. Barnard presented the funding application update.

- See funding/proposed funding report*
- ETF Disaster Recovery Funds (\$10,000)
- Laura J Kress Angel Tree (\$8,000)

The Executive Committee did not meet.

The Finance Committee did not meet.

The Governance Committee report was given by Ms. Reed.

- Program reports*
- January meeting date approval 1/9/25

The Governance Committee made the motion for approval of the committee report. Ms. Bowen seconded the motion. The motion carried.

Mr. Curt Amos, Head Start Program Director, presented the Head Start Committee Report:

- Closing New Providence/Moving to Blount facility
- Donate Wearwood to Sevier County Schools
- OHS new pay parity regulations
 - Close 6 preschool classrooms (Underwood 1, 2, 3, North Hamblen 1, 2)
 - Add infant classroom in Hamblen at Ray's Place

The Head Start Committee made the motion for approval of the committee report. Mr. Helton seconded the motion. The motion carried

Ms. Barnard presented the Nominating Committee report:

- Board Roster-proposed members
Slots up for election
 - Returning member, Kathy Holt-Cocke Representative of Low-income
 - Returning member, Nancy Farris-Jefferson Representative of Low-income
 - Returning member, Roxanne Bowen-Hamblen, Private
 - Returning member, Michael Collins-Grainger, Private
 - New Member, Candiace Winstead-Policy Council Chair
 - New Member, Chris Cutshaw-Hamblen, Elected Official

- Election of Officers
- Vacant Positions-1 Monroe, 1 Sevier

Ms. Tabor asked for approval of Nominating Committee report. Ms. Farris made the motion for approval and Ms. Carver seconded the motion. The motion carried.

Ms. White gave the Personnel Committee report:

- Employee Benefit Update

Ms. Barnard gave the Executive Director's report.

- SNP Blanket Drive
- Did not get refunded for SRAE
- TRIO APR report
- Next Meeting 1/9/25

Ms. Tabor asked for a motion to adjourn the meeting. Ms. Bowen made the motion. Ms. Carver seconded the motion. The meeting was adjourned.



Roxanne Bowen, Secretary

*Committees recommended approval to the full Board of Directors